

## Multi-factor-Authentication

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### Prerequisites

- Smart phone (Android or iOS) with Internet access.

### Installation of the Microsoft Authenticator App

If you use your smart phone to read this guide, you can also press on the respective QR code to install the Microsoft Authenticator App.

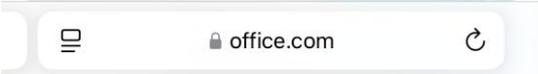
#### Android



#### iOS

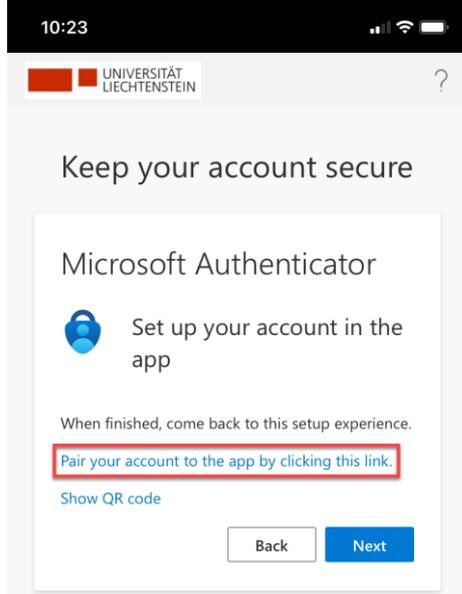
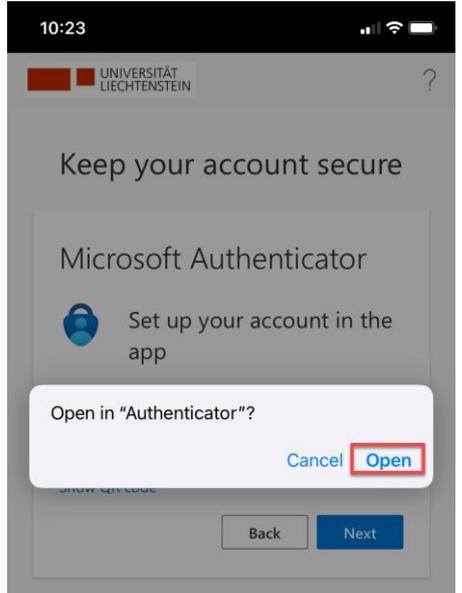


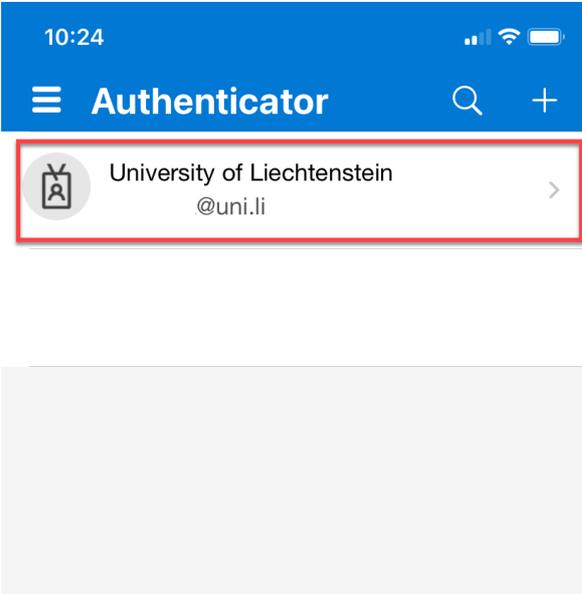
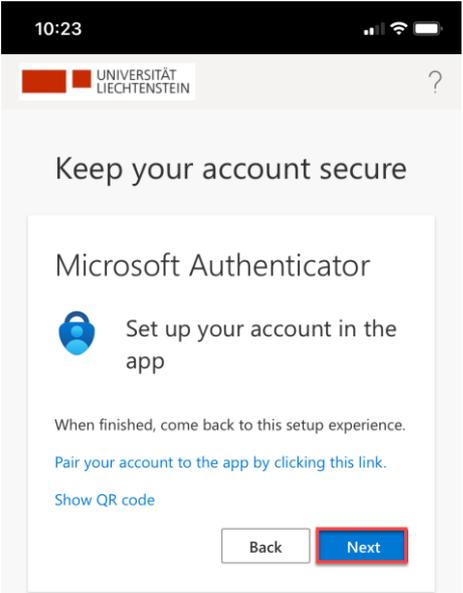
### Scenario 1: Initial Registration

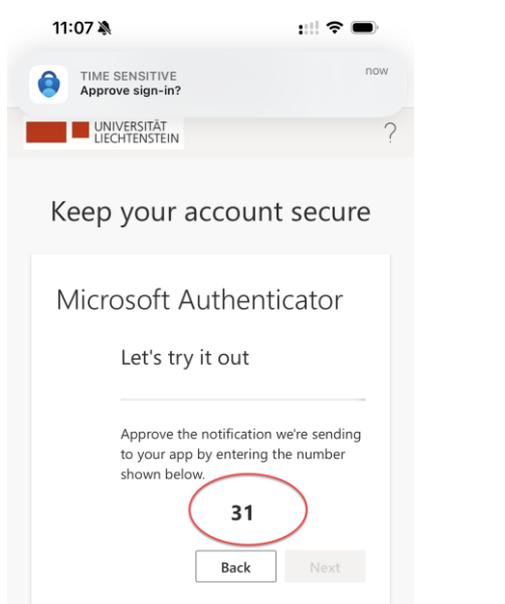
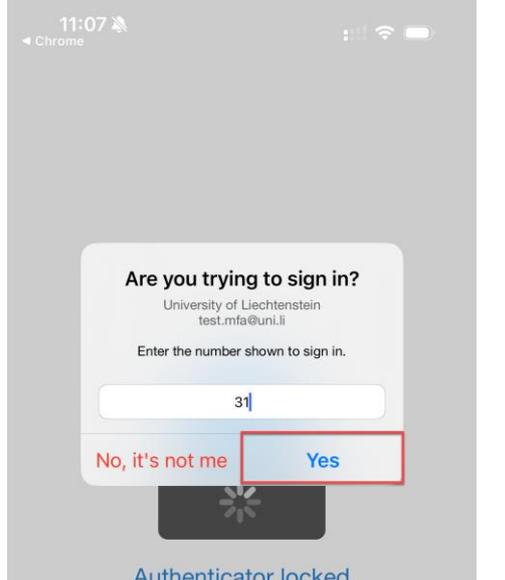
<p>Microsoft 365 ▾</p> <p>Introducing Microsoft Copilot: Meet your everyday AI companion for work and life. <a href="#">Learn more</a></p>  <h2>Welcome to the Microsoft 365 Copilot app</h2> <p>The Microsoft 365 Copilot app (formerly Office) lets you create, share and collaborate all in one place with your favourite apps now including Copilot.*</p> <p><b>Sign in</b></p> <p>Get Microsoft 365</p> <p><a href="#">Sign up for the free version of Microsoft 365 &gt;</a></p> <p> office.com</p>	<p>Open the browser on your phone, go to <a href="https://myaccount.microsoft.com">myaccount.microsoft.com</a> and press <b>Sign in</b>.</p>
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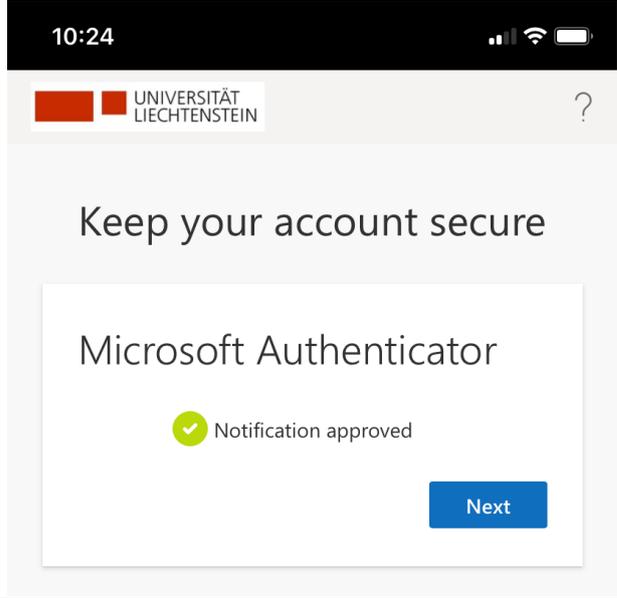
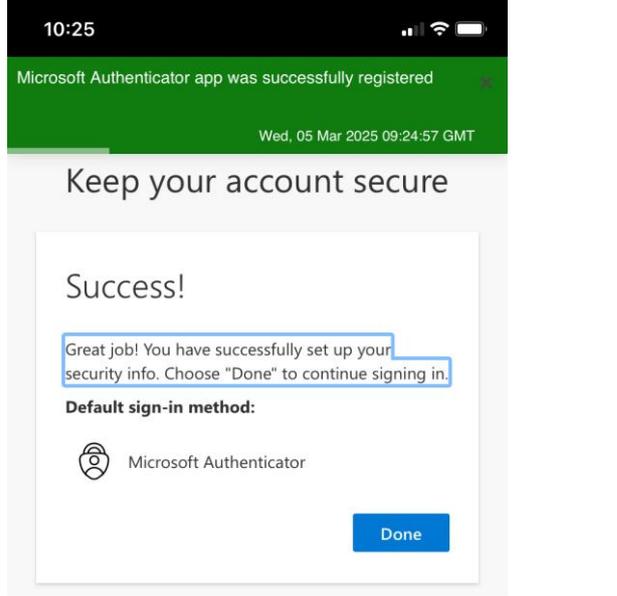
<p>10:22   </p> <p> Microsoft</p> <h3>Sign in</h3> <p><input type="text" value="@uni.li"/></p> <hr/> <p>No account? <a href="#">Create one!</a></p> <p><a href="#">Can't access your account?</a></p> <p><a href="#">Next</a></p>	<p>Enter your university email address and press <b>Next</b>.</p>
<p>10:23   </p> <p> UNIVERSITÄT LIECHTENSTEIN</p> <p>← <input type="text" value="@uni.li"/></p> <h3>Enter password</h3> <p><input type="password" value="••••••••"/></p> <hr/> <p><a href="#">Forgot my password</a></p> <p><a href="#">Sign in</a></p>	<p>Enter your password and press <b>Sign in</b>.</p>

<p>10:23 <span style="float: right;">📶 📶 🔋</span></p> <p> UNIVERSITÄT LIECHTENSTEIN</p> <p>@uni.li</p> <h3>More information required</h3> <p>Your organisation needs more information to keep your account secure</p> <p><a href="#">Skip for now (14 days until this is required)</a></p> <p><a href="#">Use a different account</a></p> <p><a href="#">Learn more</a></p> <p style="text-align: right;"><a href="#">Next</a></p>	<p>Press <b>Next</b>.</p>
<p>10:23 <span style="float: right;">📶 📶 🔋</span></p> <p> UNIVERSITÄT LIECHTENSTEIN <span style="float: right;">?</span></p> <h3>Keep your account secure</h3> <div style="border: 1px solid #ccc; padding: 10px;"><h4>Microsoft Authenticator</h4><p> Start by getting the app</p><p>On your phone, install the Microsoft Authenticator app. <a href="#">Download now</a></p><p>After you install the Microsoft Authenticator app on your device, choose "Next".</p><p><a href="#">I want to use a different authenticator app</a></p><p style="text-align: right;"><a href="#">Next</a></p></div>	<p>Press <b>Next</b>.</p>

 <p>10:23</p> <p>UNIVERSITÄT LIECHTENSTEIN</p> <p>Keep your account secure</p> <p>Microsoft Authenticator</p> <p>Set up your account in the app</p> <p>When finished, come back to this setup experience.</p> <p><b>Pair your account to the app by clicking this link.</b></p> <p>Show QR code</p> <p>Back Next</p>	<p>Press <b>Pair your account to the app</b> by clicking this link.</p>
 <p>10:23</p> <p>UNIVERSITÄT LIECHTENSTEIN</p> <p>Keep your account secure</p> <p>Microsoft Authenticator</p> <p>Set up your account in the app</p> <p>Open in "Authenticator"?</p> <p>Cancel <b>Open</b></p> <p>Back Next</p>	<p>Press <b>Open</b>.</p> <p>The Microsoft Authenticator App will now open.</p>

 <p>10:24</p> <p>Authenticator</p> <p>University of Liechtenstein @uni.li</p>	<p>You should now see an entry like in the image with your university email address in your Microsoft Authenticator App.</p>
 <p>10:23</p> <p>UNIVERSITÄT LIECHTENSTEIN</p> <p>Keep your account secure</p> <p>Microsoft Authenticator</p> <p>Set up your account in the app</p> <p>When finished, come back to this setup experience.</p> <p>Pair your account to the app by clicking this link.</p> <p>Show QR code</p> <p>Back Next</p>	<p>Go back to the browser and press <b>Next</b>.</p>

	<p>You should now see a number like in the image in your browser.</p>
	<p>Enter the number from the browser to the Authenticator App and approve with <b>Yes</b>.</p>

 <p>10:24</p> <p>UNIVERSITÄT LIECHTENSTEIN</p> <p>Keep your account secure</p> <p>Microsoft Authenticator</p> <p>Notification approved</p> <p>Next</p>	<p>Back in the browser, press <b>Next</b>.</p>
 <p>10:25</p> <p>Microsoft Authenticator app was successfully registered</p> <p>Wed, 05 Mar 2025 09:24:57 GMT</p> <p>Keep your account secure</p> <p>Success!</p> <p>Great job! You have successfully set up your security info. Choose "Done" to continue signing in.</p> <p>Default sign-in method:</p> <p>Microsoft Authenticator</p> <p>Done</p>	<p>Now you have successfully registered MFA.</p> <p>Press <b>Done</b>.</p>

### Scenario 2: New smart phone

Please call IT Service Desk ([+423 236 66 33](tel:+4232366633)). When they have reset your MFA registration, you can start with Scenario 1: Registration.